

EASTLAKE HIGH SCHOOL FOOTBALL BOOSTER CLUB

Meeting Minutes

January 4, 2024

Opening

The regular meeting of the EASTLAKE HIGH SCHOOL FOOTBALL BOOSTER CLUB was called to order at 7:50 pm on January 4, 2024 by Eunice Tanjuaquio Bray.

Present

Eunice Tanjuaquio Bray (President), Robin Michael (Vice President), Jeff Naiman (Treasurer), Jenny Martinez (Secretary), and Maria Garay (Fundraising Advisor)

Approval of Minutes

The minutes of the previous meeting were unanimously approved as distributed.

Booster Financial Report October 25, 2023 – December 31, 2023 (by Eunice Bray)

Primary Checking Account balance from 10/25 = \$15,722

Current Primary Checking Account balance as of 12/31 = \$12,295

Secondary Checking Account balance = \$2000 (reserve)

End of Season Banquet Expenses

Freshmen - Budget \$1500 (includes \$500 unspent for food/meals)

Players/Coaches meals: \$473 (paid for by Eastlake ASB)

Players Gift, water bottles: \$540 (paid for by Eastlake ASB)

Tables/Chairs & Misc: \$221

TOTAL: \$1234 <\$266 under>

JV - Budget \$2000

Players Gift, t-shirts: \$951

Appetizers (Tostilocos): \$260

Catering assistants: \$300

Kristen Morlett (Team Mom) reimbursement receipts: \$92

Monica De La Vega (Team Mom) reimbursement receipts: \$112

TOTAL: \$1715 <\$285 under>

Varsity - Budget \$4500 (includes \$500 unspent for food/meals and \$900 for coaches' gifts that were included in guest meals that were paid by parents)

Players/Coaches meals: \$2025 (paid for by Eastlake ASB)

Players Gift, water bottles/key chains: \$935 (paid for by Eastlake ASB)

Photos: \$61

Paper/Tape for backdrop: \$33

Gift cards for coaches: \$900 (paid by parents)

Gina Rountree (Team Mom) reimbursement receipts: \$72

Kati Schmitz (Team Mom) reimbursement receipts: \$756

Jenny Martinez reimbursement receipts for Senior Gifts (engraved personalized glass cups): \$217

TOTAL: 4999 <\$401 under>

Banquet Payment Summary

Paid by Eastlake ASB: \$3973

Paid by Boosters: \$4149

TOTAL: \$8122

Income Received

\$531 from Prime Sports (from online fan gear sales)

Anticipated Income

\$342 from Blast (from online fan gear sales)

\$114 from Farm Fresh Fundraiser

TOTAL: \$456

Expense

Travel game to Chicago Bus expense: \$5730 (ASB/Football Program pending reimbursement to Boosters, \$1757)

Open Issues

2024 Booster Board

- Meeting with new 2024 Football Booster Board.
- Suggestion made for new Booster Board to host more parent meetings during the 2024 Football Season to have parents familiar with the Board and give the opportunity for parents to contribute ideas and voice any concerns.
- Suggestion made for the new Booster Board to have incentives to have more parents volunteer for snack bar (ex: point system for new gear or give out select fan gear).
- Be more present for the Freshmen and JV teams and encourage parents to volunteer. Advise upcoming team moms to organize the parent volunteer list for snack bars and encourage participation.

New Business

1. Announce on all social media and Football Booster website current open positions for Vice President, Secretary, Treasurer, and Member-at-Large. The deadline to submit candidacy/nominations is 1/19.
2. Transition of items from retired 2023 Booster Board members to new 2024 Booster Board (storage, school gate opener, account passwords, update Chase Bank account signor, and Credit Card Swiper).

Agenda for Next Meeting

Nomination/introduction of 2024 Football Booster Board

Adjournment

Being that there was no further business, meeting adjourned at 8:40pm. The next general meeting to be held in February.

Minutes submitted by: Jenny Martinez

