**EASTLAKE HIGH SCHOOL FOOTBALL BOOSTER CLUB**

Meeting Minutes

February 1, 2024

# Opening

Eunice Tanjuaquio Bray and Jeff Naiman (Incoming President) called the regular meeting of the EASTLAKE HIGH SCHOOL FOOTBALL BOOSTER CLUB to order at 7:30 pm on February 1, 2024

# Present

Eunice Tanjuaquio Bray (Outgoing President), Robin Michael (Outgoing Vice President), Jeff Naiman (Incoming President), Jenny Martinez (Outgoing Secretary), and Maria Garay (Fundraising Advisor)

**Approval of Minutes**

The minutes of the previous meeting were unanimously approved as distributed.

# Transition of Officers:

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New 2024 Booster Board

- President, Jeff Naiman

- Vice President, Monica De La Vega

- Secretary, Trina Huskey

- Treasurer, Sean Hughes

- Member-at-Large, Melissa Ceja

**Financial Update (1/1– 1/31/24)**

Primary checking account balance: $12,033

Payments in January ($255.16)

Jenny Martinez V banquet reimbursement - $217

Go Daddy - $15.99 (monthly); $22.17 annual for domain name

www.eastlaketitansfootball.com

Deposit in January, $531 from Prime Sports for fan gear

**2023-2024 Budget Review**

Expenditures for 23-24 projected

Total: $30,352

AIM Insurance $550

Parent Booster 501(c)3 renewal $320 (early renewal price)

Smart Storage Unit $1,200 (sub-letting from ACD)

Go Daddy $166

Tello (phone) $72

Misc. reports $65

Corporate &amp; Biennial reports, Charity renewal

New TITANS letters $2,700

New 10x10 and 10x20 canopies $3,450

Fan Gear (hats &amp; t-shirts) $3,869 (as of 10/6)

Varsity Cleats $3,090

Capo Valley Bus (freshman) $1,030

Helmets (10), painting $650

Team Meals (three levels) $1,500

Meals for Chicago trip $2,190

Banquets (3 levels) $8,000

Misc. Expenses $1,500

(Cooling towels, Teacher appreciation, away game food, senior night flowers)

Total Income Projected $37,208

Golf Tournament Fundraiser $9,200

DoubleGood Popcorn Fundraiser $1,400

Season Sponsors $6,420 &lt; $4,500 projected&gt; +$1,920

Family/Friends Donations $4,350

Bball/Vball/Track Concession Sales $1,885

Football Game Concession Sales $5,766 ($7,500 projected) - $1,734

Spirit Gear/Ball Cap Sales $3,150 ($3,000 projected) +$150

Misc. Fundraisers (Life Market,

Restaurant nights, Chicago transp. donations) $3,960 ($3,000 projected) +$960

Programs (4) (senior night issue, $15 each) $1,077 ($500 projected) +$577

**Transitions to be completed**

1. Storage Unit (target date, March)

2. Chase Banking (February)

3. Visitor Snack bar Key, Security Gate Remotes

4. Booster Insurance (AIM)

5. Umbrella Organization (Parent Booster)

6. Social Media

7. Gmail account

8. Go Daddy

9. Tello

10. Venmo

11. Blast Athletics

# Open Issues

## 2024 Booster Board

* Set Fundraiser events and dates.
* Communicate about parent meetings during the 2024 Football Season to have parents familiar with the Board and give the opportunity for parents to contribute ideas and voice any concerns.
* Incentives to have more parents volunteer for snack bar (ex: point system for new gear or give out select fan gear).
* Be more present for the Freshmen and JV teams and encourage parents to volunteer. Advise upcoming team moms to organize the parent volunteer list for snack bars and encourage participation.

# New Business

1. Vote/Transition for storage unit.
2. Chase Bank account signor, and Credit Card Swiper completed
3. Transition of items from retired 2023 Booster Board members to new 2024 Booster Board (storage, school gate opener, account passwords, update).

**Agenda for Next Meeting**

2024 schedule and fundraisers. Freshman night April 2024

# Adjournment

Being that there was no further business, meeting adjourned at 8:40pm. The next general meeting to be held in March

Minutes submitted by: Catrina Huskey