



# Torrance High School Athletic Clearance

## Online instructions



All members of the following activities must complete the Athletic Clearance process before participation:

**Any athletic team, Band, Debate, Drill Team, Academic Decathlon, and Cheerleading**

The window for submitting Athletic Clearance information will open beginning  
Monday, June 8, 2020

*Please follow these steps to complete the online process*

1. Go to [www.AthleticClearance.com](http://www.AthleticClearance.com) and choose your state.
  - a. There is a quick tutorial video (optional)
  - b. Click on “**register**” and fill in your first and last name. Also, you will create a user naming (your email address) and password. Save this information for use with future clearances.
2. Once you are logged in, click “**Start Clearance Here**”
3. Select the school year for which your clearance (**2020-21**), select “**Torrance HS**”, and then select the program in which you are participating. If you participate in more than one activity, select only one at this time. You will have the option of adding others at the end.
4. STEP 1 - STUDENT INFO. Completely fill out the student information, including:
  - a) Section 1 (personal information)
  - b) Section 2 (insurance information). Students are required to be covered by a minimum \$1500 insurance policy. If you do not have insurance, it is made available through Meyers Stevens - forms are available in the Business Office.
  - c) Section 3 (physician information). All students who participate in an athletic program, or are a member of Band, Drill Team, and/or Cheerleading must submit a physical dated on or after June 1, 2020. Forms are available on the school website or in the Athletic Directors office. See below (Step 2) for more information. Debate and ACADEC members do not need a physical.

- d) Section 4 (education history). If you are an incoming 9th grader, select "Student is entering 9th grade". If you are transferring from another high school, please select "Student transferring from another school" and **download the CIF form** to fill out. Return the form to the Athletic Directors office.
5. STEP 2 - MEDICAL INFO.
  - a) **The physical form is available on this page, on our school website, and in the Athletic Directors office. Your physical is good for one year from the date issued.**
  - b) Completely fill out medical information questionnaire. If you answer yes to any of the questions, you will be prompted to fill in a brief response/explanation
6. STEP 3 - PARENT GUARDIAN INFO.

Completely fill out the parent/guardian info. Similar to the student info, you will not need to fill this information in each time you submit a form- it will save the information for you.

  - a) Please submit an emergency contact as well. All efforts will be made to contact the parent/guardians first in any emergency.
7. STEP 4 - SIGNATURES
  - a) Please read each form and provide an electronic signature for each. The forms begin with parent/guardian signatures, followed by student electronic signatures required.
8. STEP 5 - TRANSPORTATION CONTRIBUTION
  - a) Please read the information regarding transportation. You may submit payment securely through this website using your credit card (in addition to a transaction fee) by selecting the package that best fits your participation, or you may submit payment by cash or check to the Business Office during normal school hours.
  - b) This is a very important necessity for our programs to be able to travel - please consider prompt payment.
  - c) You may return to this page anytime by selecting "Shop" when you log back in.
9. **PLEASE NOTE – YOU ARE NOT OFFICIALLY CLEARED UNTIL YOU HAVE SUBMITTED ALL MATERIALS, INCLUDING YOUR UP TO DATE PHYSICAL. ONCE APPROVED, YOU WILL RECEIVE A CONFIRMATION EMAIL.**

If you have any questions, please contact George Tachibana, Athletic Director, at [tachibana.george@tusd.org](mailto:tachibana.george@tusd.org) or 310.533.4396 x7986