

Check-In time	1:30 pm You must arrive at the check in location no later than the stated time above. This does NOT mean arriving AT parking by this time. Please give yourselves time to find a parking spot and to walk over to check in (at least 15 minutes or more is suggested).						
Approx. Finish Time	7:30 pm This is the anticipated out-time based on the current production schedule. Please keep in mind that this time may shift due to unforeseen production delays during the taping. Please convey to your group that this is not a movie, concert, or theatre event where there is a concrete out-time.						
Location	Warner Brothers Studios: Gate 8 6510 Forest Lawn Dr, Los Angeles, CA 90068						
Parking	Free parking will be available at the address above!						
Dress Code	<p>STRICT DRESS CODE IN EFFECT! Please read and enforce ALL of the following dress code rules with your group. As the group leader, we're counting on YOU to convey these rules.</p> <ul style="list-style-type: none"> - This show is aiming for a fun, casual look. Jeans are okay, but please no ripped jeans, clothing with holes, hats of any kind, shorts or super short dresses/skirts, or sweats. - You may be standing at certain point of the show, so please wear comfortable, close-toed shoes. Sneakers encouraged! No open toed shoes or heels allowed. - Absolutely NO white clothing, and NO busy patterns. - Please wear only solid color clothing. Dark colors or bright colors preferred. - NO CLOTHING WITH LOGOS ALLOWED. This includes TV shows, sports teams, Nike/Adidas, company logos, or any brands at all! NO EXCEPTIONS! 						
Electronics Policy	Absolutely NO cameras are permitted inside the studio. Cell phones are allowed but must be turned off and put away for the duration of the taping.						
Minimum Age	The minimum age is 8 . Group members who look under 8 years old may be turned away.						
IDs	To be admitted to the studio, everyone 18 and older MUST have a valid, government issued ID.						
Purses	Only small purses, cross-body bags, fanny packs, and wristlets allowed. <u>Absolutely no large purses, bags, coolers, or backpacks.</u>						
Food Information	Please eat before arriving. You can bring a small snack (granola bar/protein bar) to keep in your purse/pocket and eat quickly during a show break. Absolutely no eating or drinking while filming.						
Standing Information	You may be standing during certain parts of this taping. Due to the nature of the taping and the set, anyone participating must possess the physical ability to stand for extended periods, walk up and down stairs as needed, follow verbal and visual instructions without assistance, and be in general good health without any conditions that would restrict or limit any of the above activities.						
Emergency Contact List For Kids (Under 18)	<p>Group leaders are now responsible for compiling a physical list of every child that is attending. You must write each kids' full name, and include a full name and cell number of at least 1 of their legal guardians. It is mandatory that you bring TWO COPIES of the list and show it to our on-site coordinators. You can either type up the lists or neatly handwrite them. Example below:</p> <table> <tr> <td><u>Kids</u></td><td><u>Parent Contact Info</u></td></tr> <tr> <td>Jaden Smith</td><td>Will Smith (818)295-2700</td></tr> <tr> <td>Dakota Johnson</td><td>Melanie Griffith (818)880-8200</td></tr> </table>	<u>Kids</u>	<u>Parent Contact Info</u>	Jaden Smith	Will Smith (818)295-2700	Dakota Johnson	Melanie Griffith (818)880-8200
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ADA Accommodations	We are committed to making every taping equally accessible to persons with disabilities. We provide accessible seating and other accommodations at all tapings to persons with disabilities. If you or anyone in your party has special needs and require assistance to attend the show, you must let us know IN ADVANCE as studio sets only allow for limited special accommodations and must be reserved in advance. Please call at least 24 hours in advance at (818) 295-2700 so they can check availability for you. Office hours: weekdays, 8:30am-5pm.						

To qualify for your fundraising opportunity and admittance, your entire group must adhere to the following rules:

- You must stay for the entire duration of the show taping. Ending times may fluctuate slightly: occasionally a taping will finish earlier than stated, and other times it may run a little longer.
- A minimum of 10 people is required to receive a donation.
- You MUST send in a completed 1) Group Invoice and 2) W-9 form into the OCA office via fax or email.
- Each member of your group MUST be 8 years of age or older to attend the taping.
- Your group must arrive on or before the scheduled time to allow for proper group count- check in with On Camera Audiences coordinators at the front of the line.
- No on-site recruiting allowed. If you recruit ticket holders to join your group from our line - then your group could be in jeopardy of being turned away.